**CITY OF SEVEN POINTS**

**MINUTES**

**SEVEN POINTS CITY COUNCIL**

**REGULAR MEETING**

**MARCH 9, 2023, AT 7:00 PM**

**CHAMBER ROOM OF SEVEN POINTS CITY HALL**

**1. Call to order and roll call.**

The Regular Meeting of the Seven Points City Council was Called to Order at 7:00p.m by Mayor Skippy Waters; Mayor Pro Tem LaJohnna Wells, Council Members Andy Perdue and Charles Longacre were present to make a quorum.

**2. Invocation and Pledge of Allegiance.**

Chief Raymond Wennerstrom gave the invocation and Skippy Waters led everyone in the Pledge of Allegiance.

**3. Public Comments.**

Ed Housewright stated he lives off Jess Hinton Rd and that road is bad. He commented he had spoken with City Secretary; Charlotte and she was helpful. Maintenance worker Bobby King went out and did a respectable job patching the places in the road, but it was beyond just patching now. Mr. Housewright was surprised that the City of Seven Points does not receive any property taxes to help with the city. He complimented the road work and request to stay on top of the repairs.

Gayle Askins commented about the trash that piles up around the bowling alley. Even though our road crew is cleaning out the ditches and putting rock out to patch the holes it does no good because when the rain comes it just floods the road and trash from the overflowing dumpster stops the flow of the water. Code Enforcement Officer, Thom Lauer has been by the bowling alley but stated it was not that bad when he drove by.

**4. Consent Items.**

**A. Approve Minutes from the February 9, 2023, Regular Meeting.**

Council Member Andy Perdue made a motion to approve the March Minutes, 2nd by Mayor Pro-Tem LaJohnna Wells, the vote was three (3) for and none opposed. Motion Carried

**B. Approve February financials, subject to audit.**

Council Member Charles Longacre made a motion to approve February Financials, 2nd by Council Member Andy Perdue; the vote was three (3) for and none opposed to approve the February financials subject to audit. Motion Carried.

**5. Review and consider with discussion and action as necessary; Tawyna Austin to present proposed plans for all parts necessary or the execution of a road repair and repaving project and take action on hiring consultant to manage and complete all the stages of the process**.

Tawyna Austin presented her proposed plan for road repair and repaving project for the City of Seven Points. Ms. Austin has prior experience with Tool and Payne Spings and is also working with Trinidad to complete their road project. Ms. Austin explained the “baby steps” we would need to go through to even begin the process for the project. These steps

included getting certified values from the county, securing bonds, getting general estimates for the repair of roads, setting a rate for ad valorem tax. Ms. Austin stated now is the perfect time to secure a bond because the tax rate is slightly low right now. She also stated many of these things will need to be in conjunction with the county to meet deadlines. A Request for Proposal (RFP) would need to be done to requesting bids for the project, legal postings, and collecting of the bids. From start to finish this part of the project would take from 9-12 months to collect bids and have the funds to start on the project. Ms. Austin stated if we miss the deadline of September 1 for current year tax we would have to wait to meet next year’s tax season. Council Member Charles Longacre asked how much this was going to cost the city and Ms. Austin stated her fee would be $500 a week until the project was awarded are she could stay until all the road project is completed. Council Member Charles Longacre asked where the funds would be paid from since the city is already on a shoestring budget. Mayor Skippy waters stated the funds would come from the road fund. Council Member Charles Longacre stated because there was no guarantee this could be completed in a specific time frame it would be foolish to spend the money. Major Pro Tem LaJohnna Wells stated Ms. Austin has prepared a good presentation but her thoughts is that the paid city employees can do some of the leg work and she would like to give City Council Member Kelly Logsdon a chance to look over the proposal. While we are headed in the right direction, Mayor Pro Tem LaJohnna Wells would like to see if there is a way to rearrange and renegotiate this proposal. A motion was made by City Council Member Andy Perdue to table this item until the City Council can get a better understanding where we need to go with this, 2nd by Mayor Pro Tem LaJohnna Wells, three (3) for and none opposed. Motion carried.

**6. Review and consider with discussion and action as necessary; Patti Davis & Jodi Costlow postal workers pay raise**

Mayor Pro-Tem LaJohnna Wells made a motion to raise Patti Davis & Jodi Costlow pay by $3.00 per hour, 2nd by City Council Member Charles Longacre, the vote as three (3) for and none opposed. Motion carried.

**7. Review and consider with discussion and action as necessary; Patti Davis consider increase in postal contract.**

This item was discussed along with item # 6. A 40% increase has been requested in the postal contract which will bring the annual rate to $147,000.00. The request for this increase has been given to the Postmaster in Kemp and will be forwarded to the proper officials for review.

8. Review and consider with discussion and action as necessary; Thom Lauer request purchase of new copier/printer.

Code Enforcement Officer Thom Lauer stated the copier we are using is only a black and white copier, also an antique and we are paying $46.00 a month for a service contract on a machine that parts are no longer available. He introduced Cari Morris with Document Solutions. Document Solutions were the lowest price bid. The copier they will be bringing in will network with all computers in the building. We will be able to scan, fax and make color copies as well as black and white. The charge is $140.00 a month which includesservice, toner, drum and waste container. There will be a per copy charge, but it is less than what we use now. The City Secretary mentioned we will be giving up a couple of fax lines that will make up for some of the cost of the copier. Thom Lauer also stated Judge Mathis has committed to paying $50 monthly from the technology fund. City Council Member Charles Longacre made a motion to accept the contact from Document Solutions, 2nd by Mayor Pro-Tem LaJohnna Wells, the vote was three (3) for and none opposed. Motion carried.

**9. Review and consider with discussion and action as necessary; Thom Lauer implement amended schedule of fees.**

City Council Member Charles Longacre made a motion to accept the schedule of new fees for various permits, 2nd by Council Member Andy Perdue, the vote was three (3) for and none opposed. Motion carried**.**

**10. Review and consider with discussion and action as necessary; Thom Lauer implement a new purchase policy for the City of Seven Points**

Thom Lauer stated the city has no purchasing policy at this time. A new purchasing policy was explained to the city council. The new purchasing policy would allow the Department Head to purchase anything under $250.00 on their own approval and anything over that amount would need a purchase order. Anything over $1000.00 would require proof of 3 or more vendors for price comparison. Emergency purchases, life threating purchase and major construction under $3000 may be approved by the Department Head with notification to the Mayor. This policy in line with all the other cities and should help control our spending and make everyone more accountable. Council Member Andy Perdue made a motion to accept the new purchasing policy, 2nd by Council Member Charles Longacre, the vote was three (3) for and none opposed. Motion carried.

**11. Review and consider with discussion and action as necessary; Thom Lauer authorization to increase payments to building inspector from $45 to $65.00.**

Mayor Pro-Tem LaJohnna Wells made a motion to accept the increase from $45 to $65 payment to the building inspector, 2nd by Council Member Charles Longacre, the vote was three (3) for and none opposed. Motion carried.

**12. Review and consider with discussion and action as necessary; Raymond Wennerstrom to approve new policy on patrol audio and video recording.**

Motion made by Council Member Charles Longacre to accept the new policy, 2nd by Council Member Any Perdue, the vote was three (3) for and none opposed. Motion carried.

**13. Review and consider with discussion and action as necessary; Raymond Wennerstrom to approve revised policy on handling mentally ill person**

Motion made by Mayor Pro-Tem LaJohnna Wells to accept the new policy, 2nd by Council Member Charles Longacre, the vote was three (3) for and none opposed. Motion carried.

**14. Review and consider with discussion and action as necessary; Raymond Wennerstrom to approve revised policy on holding cell procedure.**

Motion was made by Council Member Charles Longacre to accept the new policy, 2nd by Mayor Pro-Tem LaJohnna Wells, the vote was three (3) for and none opposed. Motion carried.

**15. Review and consider with discussion and action on Resolution 182 to appoint Mayor Glenn “Skippy” Waters, Mayor Pro-Tem LaJohnna Wells, Charlotte Witherspoon, City Secretary and Council Member Any Perdue as an authorized check signer for the City of Seven Points account at Prosperity Bank.**

Motion was made by Mayor Pro Tem LaJohnna Wells to accept Resolution 182, 2nd Council Member Charles Longacre, the vote was three (3) for and none opposed. Motion carried.

**16. Review and consider with discussion and action necessary on Resolution 183 to appoint Raymond Wennerstrom, Chief, Mayor Pro Tem LaJohnna Wells, and Charlotte Witherspoon, City Secretary as an authorized check signer for the City of Seven Points Police Seizure Fund account at Prosperity Bank.**

Motion was made by Council Member Andy Perdue to accept Resolution 183, 2nd by Mayor Pro Tem LaJohnna Wells, the vote was three (3) for and none opposed. Motion carried.

**17. Adjourn**

Upon motion by Council Member Andy Perdue, second by Mayor Pro Tem LaJohnna Wells, the meeting was adjourned at 8:07 pm, the vote was three (3) for and none opposed Motion carried.

 ***These minutes passed and approved this 9thh day of March 2023.***

APPROVED

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Skippy Waters, Mayor

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 Charlotte Witherspoon, City Secretary